

MEETING OF THE FULL GOVERNING BODY
At 8.15am on Friday 27th March 2020 in Room L1 (Languages Centre)

AGENDA

- 8.15am **1. Apologies for Absence**
- 2. Declaration of Interests** – to declare any business interests or conflicts of interest additional to the Annual Register 2019-20, or the receipt of gifts or hospitality
- 8.20am **3. Minutes of the Meeting held on 15th October 2019** - to agree as a correct record (*attached*)
- 4. Matters Arising** - to discuss any matters arising and not covered as a separate item
- 8.25am **5. Minutes of Other GB Meetings held since the last Full GB meeting** – to agree as a correct record and discuss any matters arising:
- 5.1** Governors' Conference held on 25th January 2020 (*attached*)
- 5.2** Company AGM held on 25th January 2020 (*attached*)
- Approval of External School Auditors
- 8.35am **6. Chair's & Email Action** – to note items approved by the Chair or approved by GB by email since the last meeting (*if required*) and any other email correspondence:
- 6.1.** **Chair's Action** – to report, if applicable
- 6.2.** **DfE & ESFA Letters** – to acknowledge receipt: (1) ESFA – Eileen Milner dated 17th October 2019 re high executive pay in academies (*Received by email*)
- 6.3.** **School Management Accounts** - to acknowledge receipt of Management Accounts, Balance Sheet and Cashflow Forecasts for November 2019, December 2019 and January 2020 (*Received by email*)
- 8.40am **7. Governing Body Matters** - to receive update on GB membership (*attached*)
- 8.45am **8. Headteacher's Report to Governors** – to receive (*attached*)
- 9.00am **9. Capital Development & Financial Update** – to receive and discuss:
- 9.1** SSEF Project update (*attached*)
- 9.2** School Financial Forecast update (*attached*)
- 9.3** Internal Controls Evaluation Report & Action Plan (*attached x2*)
- 9.15am **10. GDPR** – to receive ECC IGS Annual Governor Report (*attached*)
- 9.20am **11. Risk Register** – annual approval of Full Risk Register (*attached*)
- 9.25am **12. Senior Speech Day** – to discuss event
- 9.30am **13. GB Sub-Committees** – to approve the minutes of the sub-committee meetings and receive verbal reports from sub-committee chairs:
- 13.1** Management Committee – 9th December 2019 & 9th March 2020 (*attached x2*)
- 13.2** Facilities & Finance Committee – 2nd October 2019, 27th November 2019 & 12th February 2020 (*attached x3*)
- 13.3** Audit Committee – one-off meeting - 27th October 2019 (*attached*)
- 13.4** Curriculum Committee – 23rd November 2019 & 5th February 2020 (*attached x2*)
- 13.5** Staff & Student Matters Committee – 27th November 2019 (*attached*)

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- 9.40am **14. School Activities - Residential Visits and One Day Overseas Trips** - to receive an update on changes to previously-approved and newly proposed visits (*attached*)
- 9.45am **15. Governor Reports**
- 15.1 Governors' Visits** - to receive report(s) on visits taken since the last meeting
- 15.2 Governor Training** – to receive reports on any training undertaken, and discuss any plans or opportunities for training
- 15.3 Safeguarding** – to receive verbal report from Safeguarding Governor
- 15.4 Parents' Association Matters** - to receive report on PA activities from Governing Body representative (*attached*)
- 15.5 Better Buildings Committee** – to receive verbal report from Governing Body representative
- 10.05am **16. Additional Information** – to receive questions on:
- 16.1 School Development Plan 2019-20** – Mid Term Review (*attached*)
- 16.2 SSGS - Examination Comparison Data February 2020** (*attached*)
- 10.10am **17. Any Other Urgent Business** (to be agreed with the Chair beforehand)
- 10.15am **18. Date of Next Meeting** – to agree the next Full GB meeting as 8.15am on Friday 10th July 2020